

**MINUTES OF A MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 14th JANUARY AT 7.30PM**

Present:

Cllr Glenn Berry (Chairman), Cllr David Mole, Cllr George Siely, Cllr Cubitt Siely, Cllr Thomas Love, Cllr Kim Holt

**Jo Beardshaw (Clerk)
14 members of the public**

1. **Apologies for Absence.** Apologies had been received from Cllr Kirsty Ritchie, Cllr Clive Stockton, District Councillor Lee Walker and County Councillor Paul Morse
2. **To receive Declarations of Interest on agenda items.** Declarations were received from Cllr Love regarding items 8.1 and 8.2
3. **To agree the minutes of the meeting of Happisburgh Parish Council held on 12th November and matters arising** (for information only).

Item 4.7. Cllr Mole requested that the minutes be changed to reflect an operating surplus for the Wenn Evans Centre of £477 for the year 2011/12. Item 5. The Clerk noted that Mrs Burley (not Jan Newall) had commented regarding Saw Pitt Lane

Subject to those amendments, the Parish Council agreed the minutes of the last meeting.

The Chairman reported that the sewerage issues on Grubb Street had been sorted out, but that residents should remain watchful. The Chairman had sent a letter to NNDC regarding Ms Nierop-Reading's gate. The hand sanitiser had been fitted in the new toilet block

4. Reports

4.1 **The Chairman's report.** The Chairman gave the Council the sad news that Diana Wrightson had died. It was agreed, after discussion, that prior to the next Parish Council meeting there would be a meeting to discuss how best to commemorate all the work that Diana Wrightson had done for the community.

The Chairman reported that the following week 500 tonnes of rock armour would be delivered. The Chairman recorded his thanks, and that of the Council, to Brian Farrow for the huge amount of hard work he had put in to achieve this

The Chairman thanked those involved for organising the Christmas lunch for those people who would have otherwise been on their own or unable to cook Christmas lunch.

The Chairman reported that he is in possession of two heaters from NNDC, which could be put out on loan temporarily to those in need. He would be advertising them within the Parish news and on the noticeboards

4.2 **District and County Councillor reports:** District Councillor Lee Walker had been unable to attend because she was away at a funeral. County Councillor Paul Morse had hoped to attend but had been kept away by the weather. His report was sent by email and summarised by the Chairman as follows: the pond had caused a huge amount of disruption and required a lot of work over the Christmas period. The outlet pipe was jetted on the 28th December, which hopefully resolved the issue. Looking forward, Cllr Morse suggested that villagers remember that the maintenance of pipes (like ditches) is the responsibility of the people whose land they pass through – he believes that some of the system looks to be NCC's responsibility but not all.

3.4.3 Police report.

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Since the November meeting there had been 3 crime reports from the Happisburgh area. Caravans had been broken into twice, and one drug offence. Two people had been arrested

4.4 Car Park / toilet block report.

An invoice had been received for the repair of the pay and display machine. This totalled over £3,000. The Council agreed to order a new pay and display machine, which could be stored elsewhere and used if necessary when/ if the existing machine breaks. The Council also agreed to put CCTV in. The Chairman would action these things

The Chairman thanked Cllr G Siely for opening the gates on Christmas Day. Cllr Siely noted that the toilet block was immaculate and something to be proud of and that Jason Langford should be congratulated. The Chairman noted that the toilet block had won a gold award and best in UK award. NNDC had congratulated the contractors and the architects

5-4.5 Pavilion and Playingfield report.

The Pavilion and Playingfield finances stood at £700.96. The committee had suggested that the Parish Council and all the clubs who use the field could have a meeting to discuss the field. The Council agreed that this would be a good idea and that the Pavilion and Playingfield committee would take this forward

6-4.6 Allotments report

Cllr G Siely reported that he had received most of the rent but was still due some monies. He had 3 and a half plots to let and would be advertising in the parish magazine and on the noticeboards

7-4.7 Wenn Evans Centre report

Cllr Mole reported that the Wenn Evans centre was now being used by a band. He explained that he would be putting a cigarette box on the wall outside the Wenn Evans. He would also be organising a lorry load of tarmac or concrete for the driveway of the Wenn Evans

8-4.8 Playspace report

Mrs Munday thanked all those involved in putting together the application for the playspace grant. Planning permission had been granted for the playspace. The Council supported Mrs Munday in thanking Cllr Love sincerely for his generous donation of the land for the playspace.

5. Adjourn the meeting for public session / comments on planning applications and any other matters

It was noted that there were quad bikes on the beach again destroying the landscape. The Chairman said that he would speak to the PCSO concerning this.

Jan Newall and David Shicluna noted that they had received some money in donations so may not need the Parish Council's donation for the Christmas lunch. They suggested that the Parish Council retain the money and earmark it for the same purpose next Christmas. They agreed to come back to the Council at the next meeting with confirmation

Malcolm Kerby explained that there would be a new coastal study undertaken which he would be involved with. The Chairman added that Rob Goodliffe at NNDC would shortly be attending a Parish Council meeting to explain more about Coastal work in the future

Mrs Munday reported that the metal bin had been very successful. They would shortly be undertaking a risk assessment. Mrs Munday urged people not to allow fencing panels to fall over the cliff as the nails and pieces of metal then became dangerous objects, which needed collecting

6. Agenda items

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- 6.1. Vote on Councillor co-option process. Councillor C Siely had decided not to vote because he had not been able to attend the interviews. After an open vote Robert Fleming was voted in as a Councillor. Cllr G Siely noted that the Parish Council was extremely lucky to have four such good candidates and that he had found it extremely difficult choosing between them. Other Councillors agreed.
- 6.2. Discussion regarding frequency of meetings. Councillors agreed that meetings should remain as every other month, but that if a requirement arose for an additional meeting this could be added
- 6.3. Possible revision of precept due to Council Tax changes. Suggested revised precept £6,323 rather than £7,000. Grant offered from central and local government to fund the shortfall. The Council agreed to alter the precept as requested
- 6.4. Code of Conduct. New code resulting from the Localism Act. The Council agreed to adopt the new code of conduct in line with the requirements of the Localism Act
- 6.5. Parish News. Discussion regarding a regular Parish Council item in the news. The Council agreed that the Clerk should write an item after every meeting for insertion into the Parish news
- 6.6. Jason Langford. Request to change contract terms for twice daily cleans from April 1st rather than June 1st. This was agreed by the Council
- 6.7. Set S137 Donations for payment March 2013. The Council agreed to donations as follows: £300 to the Wenn Evans Centre. £150 to the CAB, £100 for St Mary's Church News Sheet, £50 to the Church Room Fund, £50 to the Churchyard, £100 to the Friends of Happisburgh Lighthouse, £500 to the Cricket Club, £100 to the Heritage Group, £100 to the North Walsham Area Transport, £50 to Norfolk and Suffolk 4x4 response. This totalled £1500
- 6.8. Insurance for damaged P&D machine. The Council agreed to consider this at the next meeting when the Clerk had had a discussion with AON
- 6.9. CCTV / additional P&D machine at the car park. The Council agreed for the Chairman to organise the installation of CCTV at a cost of approximately £1,000, and to an additional P&D machine at a cost of approximately £3,000

7. Financial Matters

Bank balances were noted. The following cheques were authorised and signed:

- 7.1. CP Account. Chq no 8. Glenn Berry (Hugh Crane). Hand Sanitiser. £12.60
- 7.2. CP Account. Chq no 9. Jason Langford. January cleaning. £465
- 7.3. CP Account. Chq no 10. Jason Langford. February cleaning. £420
- 7.4. CP Account. Chq no 11. Parkeon. P&D machine repairs. £3,074.06 inc £512.34 VAT
- 7.5. PC Account. Chq no 521. Clerk salary and expenses. £441.81
- 7.6. PC Account. Chq no 522. SLCC membership renewal. £50
- 7.7. PC Account. Chq no 523. St Mary's Church Rooms. (Paid in advance by G Berry) £100

8. Planning applications

- 8.1. PO12/0423. Sites off North Walsham Road and Beach Road, Happisburgh. Erection of nine replacement dwellings and reinstatement of former residential land to provide amenity land. Amendments. This planning application had been approved by NNDC
- 8.2. PF12/ 1354. Land adjacent to car park, Beach Road, Happisburgh. Change of use from agricultural to playing field. This planning application had been approved by NNDC

9. Planning decisions

None

10. Correspondence and Circulars for information and action

- 10.1. Coastal Issues Forum. 5th February. 10am. NNDC offices. Noted
- 10.2. Joy Tubby, Friends of HB Lighthouse Trust. New trustee required. As no other Councillors came forward, the Chairman noted that he would be interested in becoming a trustee

11. Any other business

The Chairman noted that Councillors had received copies of the Child Protection and Equal Opportunities policies on the email. He asked Councillors if they were willing to adopt these new policies. Both policies were formally adopted

Mrs Munday asked if members of the Parish Council who are on the Playspace committee might be willing to become CRB checked. Mrs Munday agreed to make further enquiries

The Chairman noted that he had received a suggestion from Stephen Burke relating to the office block at NNDC. Mr Burke had suggested that the block could be useful on the car park. The Chairman had discussed the matter with NNDC and had discovered that the office block would cost approximately £34K to be dismantled and moved, and would undoubtedly cost as much to be reinstated.

It was noted that a group from Wispire would be coming to the Church Rooms to explain how Wispire works and give information on it. This would be on the 18th February

12. Date of next meeting – Monday 11th March 2013

The meeting closed at 9.22pm