

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL  
HELD AT THE WENN EVANS CENTRE ON 14<sup>th</sup> September 2009 at 7.30pm**

**Present:**

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Peter Gore, Cllr David Mole, Cllr Cubitt Siely  
Malcolm Kerby CCAG**

**Sally Gill (Clerk)  
2 members of the public  
2 PCSO's**

**1. Apologies for Absence**

Apologies for absence were received from Cllr Carol Palfrey, Cllr Clive Stockton, Cllr Thomas Love, County Cllr Paul Morse & District Cllr Lee Walker.

**2. Declaration of Interest on Agenda Items**

Glenn Berry – Item 12.2 – Planning Decision 20090688PF

Cubitt Siely – Item 12.3 – LDF Site Specific Proposal Working Party meeting

Jane Archer – Items 9.1 & 9.2 – NNDC Pathfinder bid and Coastal Change consultation document.

**3. Police**

3.1 1 crime reported since last meeting – a bag stolen from a car on Beach Road car park. An opportunist theft with no leads, therefore no further action can be taken.

3.2 A Police surgery was held on 20<sup>th</sup> August although there have been no issues raised since this surgery. Regular Police patrols are now being carried out on a daily basis. The December surgery will have more publicity with a notice going in the October Parish newsletter.

3.3 The Police had received a report of an incident at the Church on 12<sup>th</sup> September. Whilst Mary Trett and Joy Cuddington were preparing for the Harvest festival two people entered the church. They behaved in an inappropriate manner leaving the Church Warden feeling threatened. A PCSO advised they needed a better description to pursue this matter although they would try and find out exactly what happened. It was **AGREED** to look into providing the Church Warden with a mobile phone to use in case of emergency

**4. Minutes of the Happisburgh Parish Council Meeting held on 20<sup>th</sup> July 2009**

The minutes of the meeting of Happisburgh Parish Council held on 20<sup>th</sup> July 2009, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

Cubitt asked for progress on the problem with drains opposite Holly Farm - Glenn will speak to highways for an update.

## 5. Report from County Councillor Paul Morse

Glenn advised that Paul has raised the issue of unmarked Police patrol cars and advised that there are plans to mark the lease cars that the police use. Paul had received feedback concerning the lack of publicity for the Police Surgery in August and it was noted that there will now be increased publicity for the next surgery.

6. It was **RESOLVED** to close the meeting for public participation.

1)Malcolm Kerby raised his concern at the lack of a specific village Police Officer and the lack of Police presence in the village. He asked if the Police budget at Wymondham HQ is affecting policing provision. He is also concerned that PCSO's do not have the same powers as Police Officers. Malcolm advised he has no criticism with PCSO's just concern generally over the current policing system. Glenn responded that he will be attending a North Norfolk Safer Communities Partnership meeting on 28<sup>th</sup> September where he would raise these issues. Jane will also be attending this meeting. He will also discuss these issues with County Cllr Paul Morse.

*The meeting reconvened.*

*Dave Mole left the meeting.*

## 7. Casual Vacancies

Interviews were carried out on 7<sup>th</sup> September with all candidates being successful. It was **AGREED** to appoint all four candidates to Happisburgh Parish Council. The Clerk will write letters of appointment to Kim Holt, Roger Mason, Kirsty Ritchie and George Siely.

## 8. Financial Matters

8.1 Current bank balances were noted – see attached report.

8.2 The following cheques were **AGREED** and signed:

Playsafety – Rospa Play Area Annual Inspection	£72.45
Sally Gill - Clerks pay	£175.00
HMRC – Clerks tax	£41.16

8.3 The Asset Register was reviewed and it was **AGREED** that Glenn will make enquiries about having the assets re-valued.

8.4 It was **AGREED** to put a notice in the Parish magazine asking for requests for precept donations for consideration at the November meeting.

8.5 The request for a dog bin on Lighthouse Lane will be considered at the next meeting when the budget for 2010/11 is discussed. Glenn is going to contact Mark Whitmore at NNDC to see if they can provide a dog bin at Cart Gap.

## 9. Sea Defence

9.1 It was **AGREED** to support NNDC in becoming a Coastal Change Pathfinder authority. Malcolm Kerby gave an update, advising that a funding bid was submitted to DEFRA on 11<sup>th</sup> September with the outcome known by the end of October. The bid is in three parts, a bid for 5.7 million of which 3.3 is centred on Happisburgh, a business bid to assist finding sites for businesses and the third part for Wells harbour entrance. CCAG are full partners with NNDC on the steering group. Defra are expecting in excess of 20 bids although some will be small from maritime authorities. Of the 11 million pounds being made available

nationally, 3 million has to be spent by April 2010 which is a very tight timescale. The steering group hope that a successful bid will enable a buy/lease back scheme for the end of Beach Road and also for clear up work to make Happisburgh a usable tourist destination. The remainder of the funding is available up to April 2011.

- 9.2** The consultation document on Coastal Change had previously been circulated and it was **AGREED** that Glenn would send a response as attached.
- 9.3** The Coastal Parishes Group had arranged to meet again in early September. Happisburgh, although hosting the meeting, was not on the agenda with the main focus being the Eccles to Winterton stretch of coast. Due to no issues on the agenda to be resolved the meeting was cancelled. Glenn is going to speak to Richard Starling the Vice Chairman to find out why Happisburgh was omitted from the agenda, why the meeting was cancelled and what is the future of this Coastal Parishes Group.

## **10. Pavilion**

The Pavilion looks much better following the external work. Internally water leaks have been repaired, showers are retiled, ladies toilet is refurbished and new floor covering will soon be laid. The front doors and windows are to be replaced with upvc frames. There has been several recent successful fundraising events. It was **AGREED** to consider car park improvements when discussing the budget at the next meeting.

## **11. Play Equipment**

The annual inspection of play equipment was carried out in June. All play equipment met required standards except the concrete tunnels. Although the tunnels were not itemised as play equipment on the inspection request form they were checked as they were identified as being used by children for play. The edged of the tunnels are not radiused or chamfered. It was **AGREED** that Cubitt will remove the tunnels from the site. Glenn is to make enquiries about a wooden post barrier system sited where the tunnels are at present.

It was suggested looking into a children's play area similar to Bacton with an all in one climbing frame, swing and slide. Cubitt is going to contact Surestart and make other enquiries into costs.

*Dave Mole returned.*

## **12. Planning**

### **12.1 Planning Applications**

20090814PF. Construction of Rock Armourstone Revetment on land at cart gap, Doggetts Lane for NNDC – supported.

### **12.2 Planning Decisions**

20090686PF. Mr & Mrs Reed, Kustom House, North Walsham Road for continued use of garage/workshop for domestic & ancillary commercial purposes - permission – temporary licence for 2 years.

20090688PF. Glenn Berry, hall Farm, Grubb Street – erection of pole barn – permission subject to roof colour.

### **Planning Appeals**

20090308PF. Twee Cottage. Permission refused to raise roof and install dorma windows. An appeal is to be made.

- 12.3** The LDF working party meeting on Site Specific Proposals covering Happisburgh is to be held at NNDC offices on 19<sup>th</sup> October 2009.

**13. Primary School**

The school lights issue reported in July has been sorted out. Glenn has been to a recent meeting at the school with Amanda Sands and Paul Morse. It was agreed that parents dropping off/picking up should do so in the car park leaving the front of the school free. The community will use the car park out of school hours. A highways engineer had advised Paul that it was too dangerous for the school bus to use the car park and it would continue to park at the front of the school. A barrier is to be erected at the school entrance so children cannot rush headlong out of the school gates. The layout of the car park is to be reviewed however it was suggested to make a footpath from Blacksmiths Lane to the school with parents parking at the Wenn Evans car park. A feasibility study is to be carried out and it was **AGREED** to support this in principal.

**14. Correspondence and Circulars.**

- 14.1 An email from North East Transport co-ordinator was noted advising of an improved bus service which will be routed via Happisburgh Common from 7<sup>th</sup> September.
- 14.2 Information was noted from The Energy Saving Trust – previously circulated – They are running a Green Communities project to provide local community groups with an adviser who helps to draw up and carry through action plans on energy saving. The next scheme commences in the new year.
- 14.3 An email from NNDC was noted advising of a new scheme “Your Choice Your Home” – a choice based letting scheme. Property lists will be emailed to Glenn fortnightly for display.
- 14.4 Receipt was noted of Initial Training Course for Clerks/Councillors on 13<sup>th</sup> October at Acle – there were no nominations.
- 14.5 It was noted that a public meeting has been called at Cromer Community Centre on 15<sup>th</sup> October to discuss the future of Cromer Community Hospital. David Prior will be the meting which starts at 7pm.
- 14.6 Receipt was noted of an update on Flood Sirens – they will remain for a further year whilst local communities can make a bid to take over responsibility for operating the sirens. There is to be an exercise in October – Glenn is awaiting more information on the exercise and will be notified of any involvement.
- 14.7 Re Parish Council notices Glenn is going to put a notice in the Parish magazine asking if anyone is willing to have a small noticeboard on their property/fence in order to further publicise meetings/information. The Clerk will obtain some prices of noticeboards. Glenn is going to enquire if the noticeboard on the Cart Gap toilets can be utilised.
- 14.8 Receipt was noted of Norfolk Link August Issue, Clerks & Councils Direct, NALC Annual Report for 08/98 and Norfolk Playing Fields ass Annual report 08/09.

**15.** A list of 2010 meeting dates was circulated and **AGREED**. A Parish meeting is planned for 8<sup>th</sup> March prior to the Parish Council meeting with exact details and time still to be decided.

**16.** Date of next meeting is **Monday 9<sup>th</sup> November at 7.30pm.**

There being no further business the meeting closed at 9.55pm.

Signed.....Date.....