

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 9th NOVEMBER 2009 at 7.30pm**

Present:

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Peter Gore, Cllr K Holt, Cllr R Mason,
Cllr David Mole, Cllr C Palfrey, Cllr K Ritchie, Cllr G Siely
District Cllr L Walker & County Cllr Paul Morse
Malcolm Kerby CCAG**

**Sally Gill (Clerk)
4 members of the public**

1. Apologies for Absence

Apologies for absence were received from PCSO Dack.

2. Declaration of Interest on Agenda Items

No declarations of interest.

3. New Members

Cllrs Kim Holt, Roger Mason, Kirsty Ritchie & George Siely were welcomed to the Parish Council and signed a declaration of acceptance of office.

4. Minutes of the Happisburgh Parish Council Meeting held on 14th September 2009

The minutes of the meeting of Happisburgh Parish Council held on 14th September 2009, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

Glen Berry advised members of the outcome of actions raised at the last Parish Council meeting:

1. Mary Trett does not wish to have a mobile phone for security, therefore this needs no further action.
2. Issues with the pipe at Lower Happisburgh are ongoing and Glen will continue to follow up this matter.
3. It was noted that the North Norfolk Safer Community Partnership meeting was cancelled due to lack of numbers attending.
4. Glen is to find out the cost of an Asset valuation.
5. The budget has made provision for a third dog bin at Lighthouse Lane.
6. The dog bin at Cart Gap is provided by NNDC.
7. Response to the Coastal Change policy has been submitted.
8. The chair of the Coastal Parishes Group has resigned and date of the next meeting, which Glenn will host, is awaited.
9. Cubitt is looking into costings for new play equipment – no update at present.
10. The School advise that a footpath from Wenn Evans car park to the school will not be used very often and would like funds to be put to better use.
11. Glenn will find out who is responsible for the noticeboard at Cart Gap and update at the next meeting.

5. Report from District & County Cllrs

District Cllr Lee Walker

Lee is very concerned about anti social behaviour in the Happisburgh & Walcott area and has spoken to the Divisional Commander urging for action to be taken. She raised concern over how the police precept is being used. Lee has spoken to local residents who are also very concerned and have no confidence in the current policing system. She stressed the need for members of the public to report any issues of concern to the Police and asked the Parish Council to keep up pressure on the Police to take appropriate action. It was noted that a temporary fence has been erected at the Playingfield to prevent cars driving onto the pitch. Glenn advised there would be a Police Surgery on Tuesday 8th December at the Church Rooms from 5pm to 7pm.

County Cllr Paul Morse

1. Police. Paul advised that North Walsham is also experiencing similar anti social behaviour issues.
2. Sirens. Paul advised that the Police are not using the old sirens as they are unreliable. The cost of new sirens is estimated at £800,000 but NCC cabinet will not be replacing them. The opposition party will continue to pressure for funding and will keep up the publicity on this matter.
3. School. NCC wish to encourage walking to school to alleviate the congestion. The Footpaths budget commitment is heavy and any new footpaths would need to be regularly used.
4. Roads. Paul advised that if there are any areas with water lying on the road he would arrange for remedial action to be taken.
5. Budget. NCC have to reduce spending by 25% over the next 3 years which means services will have to be cut although Schools are ring fenced.

It was **AGREED** that Glenn would prepare a press report highlighting the public and Councillor's concerns over local vandalism and anti social behaviour and subsequent policing issues.

6. It was **RESOLVED** to close the meeting for public participation.

No members of the public wished to speak.

The meeting reconvened.

7. Police

- 7.1 5 crimes reported since last meeting as on attached report.
- 7.2 A Police surgery is to be held as mentioned in Item 5. It will be publicised in the Parish Newsletter.

8. Financial Matters

- 8.1 The budget having been previously circulated was **AGREED** for 2010/11.
- 8.2 The precept is to be increased by 25% to recover loss of reserves following Parish split with Walcott and to recover curtailed activities/grants. The increase is also to cover the salary costs of newly appointed Clerk.
- 8.3 Account balances were noted as on attached report.

- 8.4 The following cheques were **AGREED** and signed:
- | | |
|------------------------------------|---------|
| Mazars – annual external audit fee | £155.25 |
| Sally Gill - Clerks pay | £233.69 |
| HMRC – Clerks tax | £41.16 |
- 8.5 The Asset Register – Glenn is making enquiries about the cost of a valuation, and when known will contact all Cllrs to obtain agreement.
- 8.6 A notice is in the Parish magazine asking for requests for precept donations for consideration at the January 2010 meeting.

9. Sea Defence

- 9.1 Malcolm Kerby gave an update, advising that the Pathfinder funding bid submitted to DEFRA on 11th September by NNDC was the largest and most professional bid. Political commitment is awaited with hopefully some information available in a few weeks. Malcolm has copies of the Pathfinder bid, which itemises the three projects, with Project A focusing on Happisburgh.

10. Pavilion/Playing Field

Work is to be arranged for the front windows. The outside toilets are to be refurbished. The main floor needs replacing with costs being covered by the remainder of the Parish Council grant and fund raising. £187 was raised last weekend at a BBQ and a quiz is to be held on 13th November. Carol advised that TV licensing officials would be checking the Pavilion and the Wenn Evans centre to confirm no TV's on site. Mike Trivett asked if funds could be made available for Bowls league competition next year. Glenn advised it would be considered at the next Parish Council meeting when costs would be known.

District Cllr Lee Walker left the meeting.

It was **AGREED** to appoint a Playing Field Committee, with members being Glenn, Jane, Kirsty and Kim from the Parish Council. Also one representative from each club using the playingfield, cricket, football and bowls. At their next meeting of the Playingfield committee their insurances are to be reviewed.

11. Planning

11.1 **Planning Applications**

20090934PF. Alterations to garage and erection of rear balcony for D.Pugh at Wishing Well, The Street. No objections.

20091041PF. Erection of single storey extension for D. Lennox at Aspen House, The Common. No objections.

11.2 **Planning Decisions**

20090814PF. Construction of rock armourstone revetment on land at Cart Gap for NNDC. Permission granted.

20090934PF. Alterations to garage and erection of rear balcony for D. Pugh at Wishing Well, The Street. Permission granted.

20090308PF. Raising of roof and construction of dormer windows at Twee Cottage. Permission refused. Appeal allowed subject to conditions.

- 11.3 The LDF Core Strategy Single Policy Review on conversion & re-use of rural buildings as dwellings – **AGREED** response submitted to NNDC advising option 3 as preferred option with no comments on legal compliance & soundness.

- 11.4 LDF – Norfolk Minerals & Waste consultation – It was **AGREED** not to respond, as no sites are proposed for the Parish of Happisburgh.

- 11.5 Regional Spatial Strategy – East of England Plan 2031 – It was **AGREED** not to respond.
- 11.6 Planning Committee. It was **AGREED** not to form a Planning Committee at the moment. Glenn will continue to consult all Councillors on planning matters where the deadline is prior to the next Parish Council meeting. It was noted that all Councillors should respond as quickly as possible giving Glenn their views, which are needed for an agreed Council response. This will be reviewed at the next meeting.
- 11.7 NALC have arranged a planning information evening in conjunction with NNDC. It is on Monday 23rd November 7-9pm at Southrepps Village hall. It was **AGREED** that Glenn, Dave & Sally will attend.

12. **Training Policy**

It was **AGREED** to adopt Training Policy – see attached.

13. **Charles Summers Trust**

It was **AGREED** that Carol Palfrey will continue as Parish Council representative. The Clerk will write to the Trust to confirm the four year appointment.

14. **Correspondence and Circulars.**

14.1 **Correspondence & Circulars Received**

- Receipt was noted of an invitation from NALC to a coffee and chat event in Roughton on 12th November.
- Receipt was noted of Rural Services Network survey – Clerk to complete.
- Receipt was noted of Plunkett Foundation survey on rural shops – Clerk to complete.
- Receipt was noted of Norfolk Link October issue
- Receipt was noted of Norfolk RCC September newsletter
- Glenn advised of new funding from NALC – will find out more information.

14.2 **No correspondence received after 2nd November**

15. Date of next meeting is **Monday 11th January 2010 at 7.30pm.**

There being no further business the meeting closed at 9.00pm.

Signed.....Date.....